

Allegan County Community Mental Health Services  
**Building Committee**  
November 16, 2021 – 3:30 pm.

**Location:** County Services Building (CSB) in the Nederveld Room (just off lobby)

Board Members: John Weerstra, Beth Johnston, Mark DeYoung, and Gale Dugan  
Staff Members: Nan Lawrence, Erinn Trask, and Mark Witte

Proposed Agenda

1. **Review/Approval of Prior Minutes** – Board Members
2. **Construction Update** – Staff
3. **Funding Update** – Staff
4. **Other** – All

Allegan County Community Mental Health Services  
**Building Committee Minutes**  
October 19, 2021 – 3:30 pm.

**Location:** County Services Building (CSB) in the Nederveld Room (just off lobby)

Board members present: Beth Johnston, Comm. Mark DeYoung  
Board member absent: John Weerstra, Comm. Gale Dugan  
Staff members present: Gary Smith, Nan Lawrence, Mark Witte

1. **Review/Approval of Prior Minutes** – Meeting called to order at 3:37pm. Comm. DeYoung moved to approve the September meeting minutes. Ms. Johnston seconded. Motion passed by roll call.
2. **Construction Update** – Mr. Smith reviewed the monthly status report included in the packet. ACCMHS application has been approved by the local Grand Rapids USDA office. It has now moved to the Lansing office then on to Washington DC for (presumably) final approval. Ms. Lawrence shared that Cornerstone will be moving their office into the Shopko building this week. No construction will occur.
3. **Funding Update**
  - a. ARPA Fund Request – Lee Township sent a response to Mark Witte, appreciating the request for funding but politely declining it.
  - b. State Funding – Mr. Witte’s board report includes the update regarding State funding. Discussion followed.
4. **Other** – Nothing further.
5. **Adjournment** – Comm. DeYoung moves adjournment. Ms. Johnston seconds. Meeting adjourned at 4:04 pm.

**New Building Status Report  
For the Allegan CMH Board of Directors  
November 16, 2021**

1. **USDA Concurrence Received** – We have received the USDA’s official notice of “concurrence” with our selection of Cornerstone Construction, which opens the path to establishing an official contract with Cornerstone (being prepared by Schley-Nelson Architects). Our intent is to bring this to the board on 11/16/2021 through a request for a recommended motion from the Building Committee to the full Board. Our contract with Cornerstone will allow Cornerstone to lock in subcontractor and supplier contracts as we approach the closing on the property and finalization of the USDA loan.
2. **Key Agents Communications** – In light of the changes in CFO since 10/29/2021, members of the Management Team have connected with our architects, the USDA, MOE (furniture vendors) and the current building owner to alert them to the change and to redirect their points of contact. All have been done without any difficulty.
3. **Funding Projections** – We have remained in close connection with MDHHS and Allegan Rep. Mary Whiteford regarding the funds from MDHHS and the supplemental “mental health” appropriations of unallocated federal COVID-19 relief funds by the state. We have received assurances, such as they are, of continued alignment between our legislator and the department such that we believe these funds will materialize. There is always a risk of unexpected developments and resulting delays, but the changes losing out on these funds seems low. In fact, our request for \$2.599 million has been rounded up to \$3.0 million by Rep. Whiteford. The question is “when”. We have told Rep. Whiteford that a critical period exists between now and 12/31/21 in which a lack of assured funds could deny us the opportunity to build back into our building plans the features we originally included and continue to believe are essential to a quality facility for the community. We may have an important choice decision to make – between (1) a more limited project that is solidly within our financial grasp based solely on funds that are in play today and (2) the original design that assumes the eventual availability of promised state/federal funds which are not yet in hand. Some items in the plans may be able to be added as the project is underway, but several key elements (window cutouts done during demolition phase, structural steel for storage mezzanines, construction products with long lead times, etc.) must be decided now.